

Support for the Honors Candidate and Honors Program

The Warren Hunting Smith Library is deeply committed to the HWS Honors Program in the provision of research services, devoted study spaces and a robust interlibrary loan program. In addition, you may search for prior Honors Theses in our library catalog, which we retain in our Archives and Special Collections.

If you would like to consult with a Research Librarian or the College Archivist regarding your project, please make an appointment here: <https://libcal.hws.edu/appointments/>.

For information regarding study space: <https://libanswers.hws.edu/faq/170211>

The Center for Teaching and Learning (CTL) works with Honors Candidates as a supplemental resource for support. They offer feedback on written work and practice sessions to prepare for the oral exam, answer and ask challenging questions, and can provide a chance to meet with other Honors Candidates who can share the strategies that they use. For more information on CTL: <https://www.hws.edu/academics/ctl/index.aspx>

Financial Support for the Honors Program may come from several sources. A budget in the Office of Faculty and Academic Affairs (OFA) provides for ordinary Honors expenses, including publications, events, costs associated with the Oral Honors Examination, and the cost of making copies of the Honors Projects. Funds are dedicated for modest honoraria for the Outside Examiners.

Additional financial support for an Honors Project may come from the department or program in which the Project is undertaken or, in the case of Honors in an Individual Major, from the most closely related department or program. If it is anticipated that a department or program will be called upon for support of special Project-related expenses, planning for those expenses should occur early in the first semester of the Project. Copying and printing of course materials is a cost usually underwritten by a department or program. Only departments or programs can give permission to Honors Candidates to charge the cost of library materials to a department or program account.

The Honors Program budget cannot support special costs associated with an Honors Project. Honors Candidates should be prepared to invest, if needed, as much per semester as the cost of books and supplies that would normally be spent in a course at the Colleges.

Administrative Support is provided by the Office of Faculty and Academic Affairs (OFA). The Honors Program has an administrative position (the Honors Secretary) that supports the operational requirements of the Honors Program, working in conjunction with the Honors Program Committee. The Honors Secretary arranges for the formal invitation to the Outside Examiner, the collection and distribution of the Honors Project and the Written Honors Examination, revises and updates the Honors web page with deadlines, forms and new information, among other vitally important administrative duties.