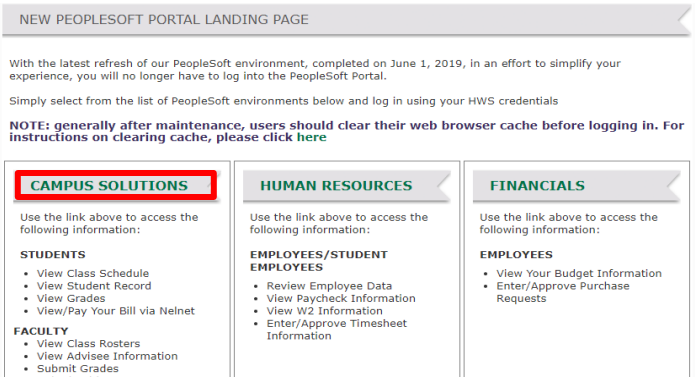
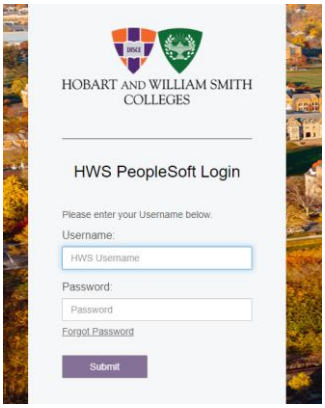
Dropping a Class

1. Go to HWS Peoplesoft Portal Landing Page and click on Campus Solutions

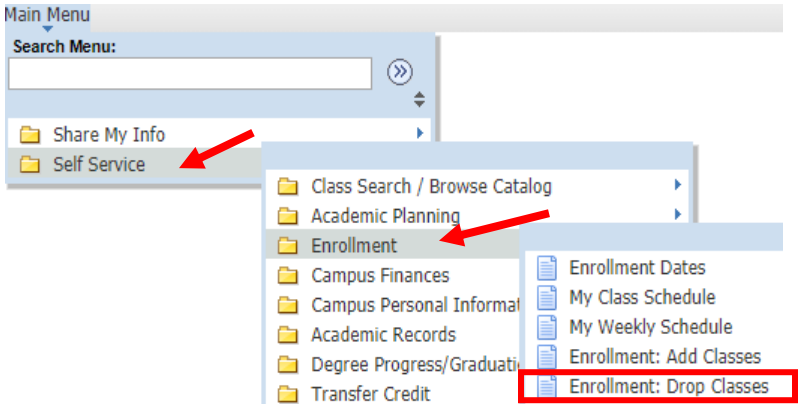


2. Enter your username and password

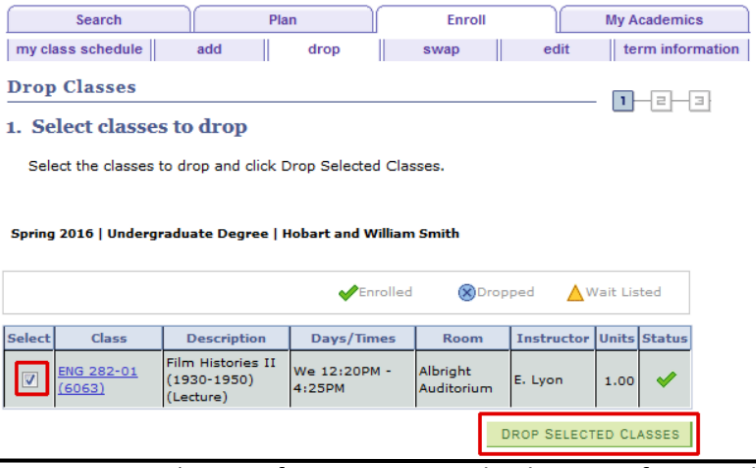


3. A new window should appear. Click on Main Menu

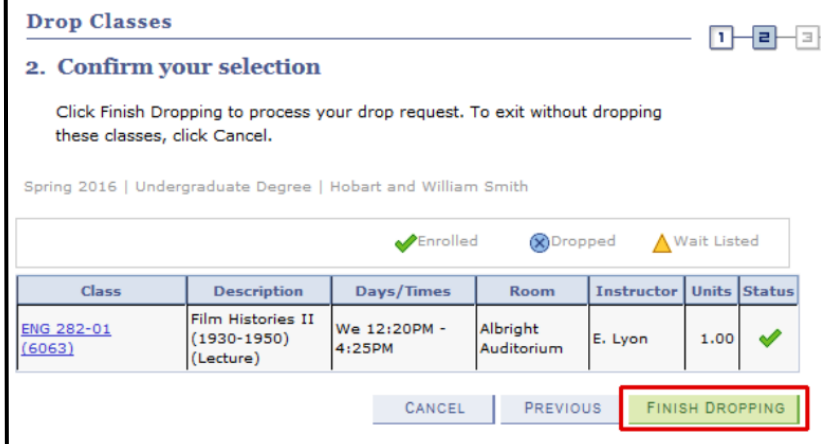
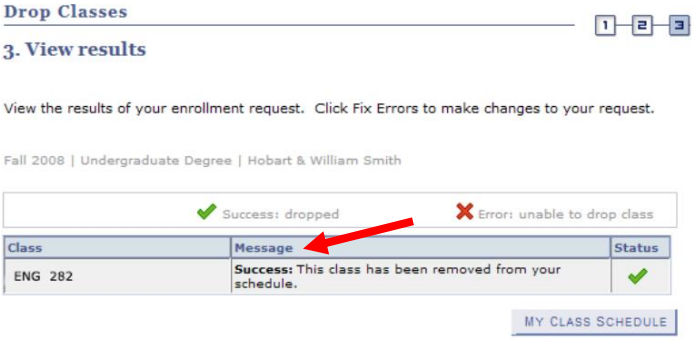
4. Click on Self Service, then Enrollment, then Enrollment: Drop Classes



5. A page displays your classes for the term. Check the box in the Select column next to the class you wish to drop. Click Drop Selected Classes



6. On the confirm your selection page, click Finish Dropping



7. Another confirmation page displays, confirming that you were successful in dropping the course