

## **IMPORTANT DATES AND DEADLINES FOR THE OFFICE OF ACADEMIC AND FACULTY AFFAIRS**

### **2022-23**

August 10&12 (Wed&Fri)	New Faculty Orientation
August 18-21 (Thu-Sun)	New Student Orientation
August 22 (Mon)	First Day of Classes Start setting up meeting with new TT faculty (meet by 3 <sup>rd</sup> week of semester)
August 26 (Fri)	Last day to drop/add courses
August 29 (Mon)	Faculty Meeting, 4:00 PM, Vandervort
September 1 (Thu)	1 <sup>st</sup> round of changes to draft of Spring Semester 2023 Schedule due to Registrar
September 2 (Fri)	Incomplete grade changes for Spring 2022 due to Registrar
September 2 (Fri)	Last day for Chairs to meet with second-year Faculty Concerning Contract Renewal
September 23 (Fri)	Readers College spring all-call
September 23 (Fri)	New course proposals for Spring 2023 due to Registrar
September 26 (Mon)	2 <sup>nd</sup> round of changes to draft to Spring Semester 2023 Schedule due to Registrar
October 3 (Mon)	Faculty Meeting, 4:00 PM, Vandervort
October 7 (Fri)	Last day for meetings of new faculty with Provost and Dean of Faculty and Chair
October 17 (Mon)	Review II cases due to the Office of Academic and Faculty Affairs
October 17 (Mon)	Proof of Schedule of Courses for Spring Semester due to Registrar

October 20-22 (Thurs-Sat)	Board of Trustees Meetings
October 24-Nov 4 (Mon-Fri)	Advising Week
October 28 (Fri)	Department and Program staffing requests for 2023-24 and 2024-25 due to the Office of Academic and Faculty Affairs Request for Sabbatical leave due
October 28 (Fri)	Mid Term Progress Reports due
November 7 (Mon)	Faculty Meeting, 4:00 PM, Vandervort
November 7-18 (Mon-Fri)	Spring 2023 Registration
November 14 (Mon)	Contract Renewal Recommendations for Departments and Programs due to the Office of Academic and Faculty Affairs
November 23-25 (Wed-Fri)	Thanksgiving Recess
December 2 (Fri)	Faculty applications for Summer students due
December 3-5 (Sat-Mon)	Reading Days
December 5 (Mon)	Faculty Meeting, 4:00 PM, Vandervort
December 6-9 (Tue-Fri)	Final Examinations
December 10 (Sat)	Residences close at noon
December 11–January 22	Winter Break
December 13 (Tue)	Final grades are due to the Registrar by 12 midnight
December 19 (Mon)	Notice to the Office of Academic and Faculty Affairs of pending retirements
January 3-18	J-Term 2023
January 9 (Mon)	No J-Term classes

January 9 (Mon)	Department Self-Study Report due to the Office of Academic and Faculty Affairs for Reviews completed in Fall Semester
January 9 (Mon)	Last day for Chairs to meet with first-year faculty to review teaching
January 22 (Sun)	Campus residences open
January 23 (Mon)	First day of classes
January 23 (Mon)	Review III cases due to the Office of Academic and Faculty Affairs
January 27 (Fri)	Last day to drop/add classes
January 27 (Fri)	New departmental position requests due to the Office of Academic and Faculty Affairs
February 3 (Fri)	New course proposals for 2023-24 due to Registrar
February 3 (Fri)	Readers College Fall all-call
February 6 (Mon)	Faculty Meeting, 4:00 PM, Vandervort
February 9-11 (Thu-Sat)	Board of Trustees Meeting
February 10- (Fri)	Student Summer Research Applications due
February 20 (Mon)	Review I cases due to the Office of Academic and Faculty Affairs (including temporary faculty in 3rd year)
March 3 (Fri)	Incomplete grade changes for Fall 2023 due to Registrar
March 3 (Fri)	FSEM proposal due for Fall 2023
March 6 (Mon)	Faculty Meeting, 4:00 PM, Vandervort
March 10 (Fri)	Second Major/Minor for Juniors
March 17 (Fri)	Major Declaration deadline for Sophomores
March 20-24 (Mon-Fri)	Spring Break

March 27-April 7 (Mon-Fri)	Advising Week
April 3 (Mon)	Faculty Meeting, 4:00 PM, Vandervort
April 10-19 (Mon-Wed)	Fall 2023 Registration
April 21 (Fri)	Charter Day
April 28 (Fri)	Moving Up Day
April 28 (Fri)	Faculty Prize Nominations due to the Office of Academic and Faculty Affairs
April 30 (Sun)	Last day to notify the Office of Academic and Faculty Affairs of intention to undergo Review III in 2023-24
May 5 (Fri)	Last Day of Classes
May 6-8 (Sat-Mon)	Reading Days
May 9-12 (Tue-Fri)	Final Exams
May 13 (Sat)	Residences close at noon
May 16 (Tue)	Senior grades due to Registrar
May 16 (Tue)	Final Grades are due to Registrar by 12 midnight
May 18-20 (Thurs-Sat)	Board of Trustees Meetings
May 19 (Fri)	Faculty Meeting, 9 AM, Vandervort
May 21 (Sun)	Commencement
May 22 (Mon)	Senior residences close at noon
May 22-June 9	Maymester 2023
May 29	No Maymester Classes
June 1-4 (Thu-Sun)	Reunion
June 12 (Mon)	Last day for Chairs to meet with first-year faculty to review teaching

June 12 -July 14

Summer Session 2023

June 19 (Mon)

No Summer Session Classes

June 26 (Mon)

End of Fiscal Year, all receipts for Fiscal Year 2022-23 due in the Office of Academic and Faculty Affairs (receipts submitted after this date apply to the next fiscal year)

July 4 (Fri)

No Summer Session Classes