• **Semester/Year:** Fall 2010
• **Title:** Research Assistant
• **Dept.:** Philosophy
• **Job Location:** N/A (The research assistant can work anywhere)
• **Job Supervisor:** Greg Frost-Arnold
• **Supervisor Title:** Assistant Professor of Philosophy

• **Office Location:**
  o Delancey house
  o 2nd floor
• **E-mail:** gfrost-arnold@hws.edu
• **phone:** x4509
• **fax:** 781-4575
• **New Position?:** Yes
• **Suggested Wage:** $7.25

• **Job Description:**
  o The research assistant will help me index my book manuscript and (if there is time left in the 30 funded hours) will serve as a further proofreader for the manuscript.

• **Job Requirements:**
  o The research assistant will have to create an index of key terms from my book manuscript using the LaTeX typesetting program. I will provide the basic terms to index but the research assistant will help me refine the list of terms. Also if there is time the student will proofread the manuscript for clarity and any typos.
  o The student will have to be a self-motivator who can function independently.

• **Special Skills:**
  o No special skills are required beyond the intellectual patience needed for a detail-oriented task like indexing. However there are three attributes that would be desirable in a research assistant: (1) knowledge of the LaTeX typesetting program, (2) knowledge of German (many of the primary texts are in German), and (3) being a philosophy major or minor.

• **Application Details:**
  o I would like a letter from all applicants describing how they are qualified for this position. Depending on the applications I receive I may interview candidates.
• **Budget Details:**
  
  o The student can work on her or his own time. The position is funded for a total of 30 hours to be completed by Dec 31 2010.

• **Total Students Requested:** 1

• **Start Date:** ASAP

• **End Date:** December 31 2010