



HOBART AND WILLIAM SMITH COLLEGES

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Climate Action Plan

School Name: _____

Please use this worksheet to record your team's discussion on creating a climate action plan (CAP) for your school. The group here today may only be part of your school's green team. Other people need to be informed and asked to participate to make sustainable change happen. Facilitating the implementation of your CAP will require you to create goals, invite others to participate, develop a schedule, measure your success, and inform others on your progress. Think about your school and the information you have learned about climate change. What can you change at your school to reduce your school's impact on our climate? Brainstorm ideas then pick one or two projects that the team can accomplish.

Getting Started! Develop a CAP for one or two of the areas listed below:

- Energy Efficiency & Use
- Local/Sustainable Food
- Waste Management/Recycling
- Water Efficiency & Use
- Composting
- Curriculum or Club(s)
- Student Transportation/Other Commuters (e.g. staff, parents)
- Chemical Use
- Other _____

Our project is (write a sentence or two): _____

This project is beneficial because: _____

1. What actions will we take to reduce the school's footprint? Set up to 3-5 SMART goals for this project that are Specific, Measurable, Achievable, Realistic, and Time-bound (achievable by a date). _____

2. a. Who will make this project happen? List members of the team who will be primarily responsible for this project. _____

b. Depending on your goals, others may need to participate. Identify these people by name. This checklist will help you think about possible participants:

- Students _____
- Faculty _____
- Administrators _____
- Board of Education _____
- Experts/Consultants _____
- Food Service _____
- Facilities _____
- Parents _____
- Sustainability Coordinator _____
- Community Members _____
- Others _____

3. What steps do we need to achieve to accomplish our goals? Create a calendar for each activity.

This School Year (2022-23)	Short Term (1-2 years)	Long Term (3-5 years)

4. What will we need to accomplish our goals? (Do we need supplies, travel, equipment, posters? What will the cost of these items be? From where will the money come? You may not have the cost but you can list materials, etc.) _____

5. How will we monitor or measure our success? (Who will monitor? What methods can we use?) _____

6. Who do we need to keep informed regarding our progress? How can we spread the word about what we are accomplishing? (e.g. press release, presentation, flyer, video, social media) _____

7. Social media/outreach: _____

Each group will complete a progress report in the spring. We look forward to hearing how your project(s) are going. Please let us know if we can be of assistance, the FLYCS team is here to help!