

# CSO WEEKLY JOB & INTERNSHIP DIGEST

## Non-Profit & Government Sectors

[www.hws.edu/career](http://www.hws.edu/career)

Organizations	Descriptions	Deadline
<b>Art/Historical Preservation</b>		
<p><b>President Lincoln's Cottage Historic Site</b></p> <p><i>Graduates</i></p> <p><u>Location:</u> Washington DC</p>	<p><b><i>Historical Interpreters(Entry-Level Job)</i></b></p> <p>President Lincoln's Cottage, located 3 miles from the Capitol in Washington, D.C., served as Lincoln's family residence for a quarter of his presidency and is the most significant historic site directly associated with Lincoln's presidency aside from the White House. President Lincoln's Cottage seeks enthusiastic candidates for the position of Historical Interpreter to interpret the history of President Lincoln and his time at the Soldier's Home, placing the activities and events that occurred here in the broader context of the Civil War and exploring many of the wartime ideas developed by Lincoln at his country retreat.</p> <p><a href="http://www.lincolncottage.org/contact/jobs.htm">http://www.lincolncottage.org/contact/jobs.htm</a></p>	Until Filled
<p><b>State of Louisiana</b></p> <p><i>Graduates</i></p> <p><u>Location:</u> New Orleans, LA</p>	<p><b><i>Curator 1</i></b></p> <p>State of Louisiana is hiring curators for Department of Culture, Recreation and Tourism; Office of State Parks, Office of State Museum, Office of Cultural Development, Division of Historic Preservation; or Department of State or other agency responsible for operating a small museum. Duties include Performs curatorial activities for a museum program at a state park Level I commemorative, preservation, or recreation area and plans, constructs, and displays exhibits both in the museum and on site.</p> <p><a href="http://governmentjobs.com/view_job.cfm?JobID=172029">http://governmentjobs.com/view_job.cfm?JobID=172029</a></p>	Until Filled
<b>Community Development</b>		
<p><b>Innovations in Civic Participation</b></p> <p><i>Graduates, Students</i></p> <p><u>Location:</u> Washington DC</p>	<p><b><i>Fall 2009 Projects &amp; Communications Internship(Paid)</i></b></p> <p>ICP is seeking students interested in community and national service, public policy, communications, non-profit management and/or international affairs for a Fall 2009 Project and Communications Internship. The intern's primary responsibility will be to work with the ICP team on a number of projects and communications activities. Each intern is assigned specific projects based on interest and skills. We offer a \$50 per week stipend for full-time interns. Please email Kelly Fox at <a href="mailto:fox@icicp.org">fox@icicp.org</a> for the detailed job description.</p> <p><a href="http://hws.erecruiting.com">http://hws.erecruiting.com</a></p>	8/3/2009

<p><b>Northfield Mount Hermon School</b></p> <p><i>Graduates</i></p> <p><u>Date:</u> 9/09-8/2010</p> <p><u>Location:</u> Greenfield, MA</p>	<p><b><i>AmeriCorps Positions with Northfield Mount Hermon Upward Bound Program</i></b></p> <p>College graduates may apply to serve as an AmeriCorps member in the Upward Bound Program for one or two years through the YouthServ AmeriCorps program based in Greenfield, Massachusetts. Excellent training, benefits, stipend, and supports provided. Strengths in several academic areas, experience working with adolescents and the ability to engage and motivate college-bound youth preferred. Assist academic advisers with tutoring, curriculum, events, college trips, residential programming, office projects and other duties. This position provides an AmeriCorps member with an excellent opportunity to develop skills and gain valuable hands on experience in education, advising, and social justice work.</p> <p><a href="http://www.nmhschool.org/employment/upwardbound/index.php">http://www.nmhschool.org/employment/upwardbound/index.php</a></p>	<p>Until Filled</p>
<p><b>San Francisco Education Fund</b></p> <p><i>Graduates</i></p> <p><u>Location:</u> San Francisco, CA</p>	<p><b><i>School Resources Coordinator (Entry-level)</i></b></p> <p>The San Francisco Education Fund (Ed Fund) works to improve the quality of teaching and learning in San Francisco public schools so that all students can reach their full potential. The School Resources Coordinator (SRC) works with a cohort of schools in developing a comprehensive portfolio that outlines the school's profile in relationships to its assets and needs/ goals (both current and long term). The SRC will develop strong relationships with key school site personnel and their supporting communities to design, deliver and support Education Fund resources and programs in each local school, as well as build a volunteer management infrastructure to ensure volunteers have all they need to inspire their students.</p> <p><a href="http://hws.erecruiting.com">http://hws.erecruiting.com</a></p>	<p>8/17/2009</p>
<p><b>Shelter House, Inc</b></p> <p><i>Graduates</i></p> <p><u>Location:</u> Fairfax, VA</p>	<p><b><i>Residential Services Worker(Entry-Level)</i></b></p> <p>Shelter House, Inc. is a community-based, non-profit organization serving homeless families in Fairfax County, Virginia. Under the supervision of the Assistant Director/Program Manager, the Residential Services Worker provides essential 24-hour awake coverage and supervision of the shelter. The Residential Services Worker is the lead person on shift. This position is responsible for crisis intervention, facilities management, general office procedures and maintaining a positive living environment within the shelter.</p> <p><a href="http://www.shelterhouse.org/Get-Involved/Employment.html">http://www.shelterhouse.org/Get-Involved/Employment.html</a></p>	<p>Until Filled</p>
<p><b>Education/International Education</b></p>		
<p><b>Chappaqua Central School District</b></p> <p><i>Graduates</i></p> <p><u>Start Date:</u> 9/1/2009</p> <p><u>Location:</u> Chappaqua NY</p>	<p><b><i>Special Education – Elementary(P/T)</i></b></p> <p>Anticipated vacancy for part-time (.5) Teacher of Special Education at Robert E. Bell School. This is grade five teaching position and candidates must hold appropriate NYS certification (Sp Ed K-12 or SWD 1-6).</p> <p><a href="https://www.pnwbores.org/teacherapplicationSSL/Jobs.aspx">https://www.pnwbores.org/teacherapplicationSSL/Jobs.aspx</a></p>	<p>7/30/2009</p>

<p><b>Citizen Schools</b></p> <p><i>Graduates</i></p> <p><u>Start Date:</u> 8/3/2009</p> <p><u>Location:</u> MA</p>	<p><b><i>Teaching Fellow, Massachusetts</i></b></p> <p>Citizen Schools seeks a diverse cohort for its National Teaching Fellowship, a unique, competitive, two-year professional and leadership development program. Fellows engage in a diverse range of experiences and hands-on learning opportunities with other young adults of varied backgrounds who have the potential to become strong educators and community builders. The Fellowship includes service as a Team Leader in a Citizen Schools after school program, professional development in partnership with a community organization, and the opportunity to enroll in a pioneering Master's in Education program with a specialization in out-of-school time learning.</p> <p><a href="http://tbe.taleo.net/NA6/ats/careers/requisition.jsp?org=CITIZENSCHOOLS&amp;cws=1&amp;rid=169">http://tbe.taleo.net/NA6/ats/careers/requisition.jsp?org=CITIZENSCHOOLS&amp;cws=1&amp;rid=169</a></p>	<p>Until Filled</p>
<p><b>Herkimer BOCES</b></p> <p><i>Graduates</i></p> <p><u>Start Date:</u> 9/1/2009</p> <p><u>Location:</u> Herkimer NY</p>	<p><b><i>Pre-school Teachers</i></b></p> <p>Create a warm and welcoming learning environment for children and families. Develop and implement thematic units for children 3-5 years of age. Coordinate paraprofessional(s) and volunteers to meet the needs of students. Facilitate children's successful transition to school. Must hold NYS Teacher Certification in Students with Disabilities (Birth – Grade 2) and prefer candidates with additional certification in PreK-6 or Early Childhood Education (Birth – Grade 2)</p> <p><a href="https://www.pnwboces.org/teacherapplicationSSL/Jobs.aspx">https://www.pnwboces.org/teacherapplicationSSL/Jobs.aspx</a></p>	<p>7/24/2009</p>
<p><b>Harrison Central School District</b></p> <p><i>Graduates</i></p> <p><u>Start Date:</u> 9/1/2009</p> <p><u>Location:</u> Harrison, NY</p>	<p><b><i>Therapeutic Special Education Teacher</i></b></p> <p>The Harrison Central School District, a high-performing suburban district located in lower Westchester County, is seeking candidates who hold NYS special education certification for a tenure-track teaching position in a therapeutic class for elementary students with significant behavioral needs. The successful candidate will have training and/or experienced working in special education students in a therapeutic setting, with specific skills in the area of functional behavior analysis and the creation of behavior intervention plans.</p> <p><a href="https://www.pnwboces.org/teacherapplicationSSL/JobDetailInfo.aspx?JobNumber=HARN0036541-0070">https://www.pnwboces.org/teacherapplicationSSL/JobDetailInfo.aspx?JobNumber=HARN0036541-0070</a></p>	<p>7/31/2009</p>
<p><b>New Teacher Project</b></p> <p><i>Graduates</i></p> <p><u>Location:</u> Baltimore, MD</p>	<p><b><i>Program Associate - Baltimore City Teaching Residency</i></b></p> <p>We are currently seeking a Program Associate for our Baltimore City Teaching Residency program. The Program Associate will be a full-time TNTP employee based in the Baltimore district office. The Program Associate reports to the Baltimore City Teaching Residency Site Manager, who ensures that the goals of the contract are met. This position is available in late August 2009/early September 2009.</p> <p><a href="http://tbe.taleo.net/NA5/ats/careers/searchResults.jsp?org=THENEWTEACHERPROJECT&amp;cws=1">http://tbe.taleo.net/NA5/ats/careers/searchResults.jsp?org=THENEWTEACHERPROJECT&amp;cws=1</a></p>	<p>Until Filled</p>
<p><b>Philadelphia Teaching Fellows</b></p> <p><i>Graduates</i></p> <p><u>Start Date:</u> Feb 2010</p> <p><u>Location:</u> Philadelphia, PA</p>	<p><b><i>Teaching Fellow Winter 2010 program(Entry-Level)</i></b></p> <p>The Philadelphia Teaching Fellows are looking for individuals from diverse backgrounds and experiences interested in joining the movement to bring teaching excellence and student achievement to new heights in the School District of Philadelphia. Fellows teach in high-need schools and earn a full-time salary while attending classes to earn their teaching certification. The Philadelphia Teaching Fellows program is designed for outstanding individuals who do not currently hold a teaching certificate.</p> <p><a href="http://www.philadelphiateachingfellows.org/">http://www.philadelphiateachingfellows.org/</a></p>	<p>8/17/2009</p>

<p><b>Rome City School District</b></p> <p><i>Graduates</i></p> <p><u>Start Date:</u> 9/1/2009</p> <p><u>Location:</u> Rome, NY</p>	<p><b>English Teacher</b></p> <p>Rome City School District is looking for a full time Middle School position beginning 09/01/2009. NYS Certification required.</p> <p><a href="https://www.pnwbores.org/teacherapplicationSSL/Jobs.aspx">https://www.pnwbores.org/teacherapplicationSSL/Jobs.aspx</a></p>	<p>Until Filled</p>
<p><b>Utica Safe Schools Healthy Students</b></p> <p><i>Graduates</i></p> <p><u>Date:</u> 7/09-7/2010</p> <p><u>Location:</u> Utica NY</p>	<p><b>AmeriCorps VISTA Member 2009-2010</b></p> <p>Established in 2001, Utica Safe Schools is a community-based non-profit providing services to Utica and Rome City School District students to support a comprehensive approach to service coordination and delivery that will enhance student success by reducing barriers to learning. We are currently accepting application for 3 positions: (i) Volunteer Capacity Builder; (ii) Development Coordinator and (iii) Publicity Coordinator. For detailed job descriptions, please email Jeremy Butler at <a href="mailto:jbutler@uticaschools.org">jbutler@uticaschools.org</a> or <a href="http://www.americorps.gov">www.americorps.gov</a></p> <p><a href="http://hws.erecruiting.com">http://hws.erecruiting.com</a></p>	<p>Until Filled</p>
<p><b>Government/Public Services</b></p>		
<p><b>Army Training and Doctrine Command</b></p> <p><i>Graduates</i></p> <p><u>Location:</u> Multiple Locations</p>	<p><b>Foreign Language Teachers(Entry-Level)</b></p> <p>Defense Language Institute Foreign Language Centers are hiring Foreign Language Teachers for more than two dozen languages. DLIFLC offers an intensive student-centered environment with diverse opportunities for faculty development. Teachers will teach listening, reading, writing, and speaking skills, as well as geopolitical, economic and social issues, in an immersion-proficiency based environment. Arabic, Chinese, Russian, Urdu, French, Japanese, Indonesian, Thai, Tagalog, Spanish, Pashto and Korean.</p> <p><a href="http://www.usajobs.gov">www.usajobs.gov</a> Job#: <b>WTEY09FPSRUSS</b></p>	<p>1/29/2010</p>
<p><b>Charles G. Koch Charitable Foundation</b></p> <p><i>All levels</i></p> <p><u>Date:</u>9/14-12/4/2009</p> <p><u>Location:</u> DC</p>	<p><b>Koch Internship Program(Paid)</b></p> <p>The Charles G. Koch Charitable Foundation Internship Program was established to develop the next generation of liberty-minded leaders and entrepreneurs. Over the course of the program, Interns engage in key Foundation projects while learning and applying Market-Based Management. The project assignments cover fascinating areas including policy research, leadership and talent development, grassroots education, marketing, and network development. Fall Internships are part-time and flexible, but Interns must be available at least 20 hours each week, including all day on Tuesdays. Each Intern is assigned a Foundation mentor for the duration of the program. Interns receive an hourly rate of \$12.00.</p> <p><a href="http://www.cgkfoundation.org/internship-program/">http://www.cgkfoundation.org/internship-program/</a></p>	<p>8/21/2009</p>
<p><b>Partnership for Public Service</b></p> <p><i>All Students</i></p>	<p><b>Public Service Career and Internship Fair</b></p> <p>The Partnership for Public Service will be hosting its annual Public Service Career and Internship Fair on July 16, 2009 from 3:00-7:00 p.m. at the National Building Museum. More than 65 agencies across the federal government will be recruiting for many internship, fellowships and full time positions. Recruiters from several Intelligence Community (IC) agencies will be holding General Information Sessions during the Public Service Career and Internship Fair and will provide an overview of the IC and its components, skill sets in demand,</p>	

<p>Date: July 16, 2009</p> <p>Location: DC</p>	<p>process for applying and security clearance processing.  <a href="http://ourpublicservice.org/OPS/programs/calltoserve/careerfair.shtml">http://ourpublicservice.org/OPS/programs/calltoserve/careerfair.shtml</a></p>	
<p><b>U.S Department of the Navy</b></p> <p><i>Graduates</i></p> <p>Location: Multiple Locations</p>	<p><b>Naval Acquisition Intern Program – Natural Resources Specialist(Entry-Level Job)</b>  The Department of the Navy, which includes the both the Navy and the Marine Corps, offers exciting opportunities to acquisition interns. The Naval Acquisition Development Program, encompassing both the Naval Acquisition Intern Program and the Naval Acquisition Associates Program, are paid entry-level and journeyman programs. The program offers professionalism, rapid advancement, mobility, travel and the opportunity to be associated with acquisition, logistics and technology programs that are vital to our nation and to the support of our Naval Forces. We will equip you to meet the professional challenges of an exciting and rewarding career within the Department of the Navy. In your position as a Naval Acquisition Intern – Natural Resources Specialist you will be involved in directing program requirements for natural resources consultation, technical reviews and guidance on facility planning efforts and Help develop Integrated Natural Resources Management Plans for Navy and Marine Corps activities.  <a href="http://acquisition.navy.mil/rda/home/career_management/naval_acquisition_development_program_nadp/applicants">http://acquisition.navy.mil/rda/home/career_management/naval_acquisition_development_program_nadp/applicants</a>.</p>	Rolling
<p><b>Department Of The Navy</b></p> <p><i>Graduates</i></p> <p>Location: Multiple Locations</p>	<p><b>Intelligence Research / Operations Specialist(Entry-Level)</b>  In this occupation you may supervise, lead or perform duties that pertain to one or a combination of duties in the following areas: S&amp;T Analysis, Operations &amp; Tactics, Terrorism, Civil Maritime analysis, Regional analysis, General Military Intelligence.  <a href="http://www.studentjobs.gov">www.studentjobs.gov</a> Job Announcement Number: DON0132-P</p>	3/22/2010
<p><b>US Army</b></p> <p><i>Graduates</i></p> <p>Location: Multiple Locations</p>	<p><b>Marketing Management Trainee(Entry-Level Jobs)</b>  The Family and Morale, Welfare and Recreation Command (FMWRC) was established by the U.S. Department of the Army 24 October 2006. FMWRC provides oversight for Army Family and Morale, Welfare and Recreation (MWR) operations worldwide. As a Marketing Management Trainee, you will be given the opportunity to become well versed in Army Morale, Welfare and Recreation programs in order to effectively operate an installation marketing office. The Management Trainee Program hires college graduates, wounded warriors and current or former NAF employees to become MWR professionals in a number of specialties. Salary: \$34,000.00 - 38,000.00 per year  <a href="http://www.makingthedifference.org">www.makingthedifference.org</a></p>	7/31/2009
<p><b>US Army</b></p> <p><i>Graduates</i></p> <p>Location: Multiple Locations</p>	<p><b>Financial Management Trainee(Entry-Level)</b>  The Family and Morale, Welfare and Recreation Command (FMWRC) was established by the U.S. Department of the Army 24 October 2006. FMWRC provides oversight for Army Family and Morale, Welfare and Recreation (MWR) operations worldwide. As a Financial Management Trainee, you will have the opportunity to learn how Morale Welfare and Recreation financial management operations function. In your position as a Financial Management Trainee you will focus on financial management administrative and operational procedures including supervisory command and control of Nonappropriated Fund Instrumentalities; sources and uses of MWR funds; Risk Management Program; preparation of Annual Operating Budgets; forecasting and preparation of five-year plans; financial internal controls; and the preparation of financial reports and budgets.  <a href="http://www.makingthedifference.org">www.makingthedifference.org</a></p>	7/31/2009

## International Affairs/International Development

<p><b>Center for Strategic and International Studies</b></p> <p><i>Graduates</i></p> <p>Location: DC</p>	<p><b><i>Middle East Program Coordinator and Research Assistant (Entry-Level)</i></b></p> <p>The Center for Strategic and International Studies (CSIS) is a non-profit, bipartisan public policy organization established in 1962 to provide strategic insights and practical policy solutions to decision makers concerned with global security and prosperity. The Middle East Program at CSIS is seeking a dynamic candidate with a keen interest and significant experience in Middle East issues to join its team as Program Coordinator and Research Assistant. This individual will provide primary administrative and research support to the program director and coordinate all aspects of the program's operations.</p> <p><a href="http://www.yfpf.org/jobs/csis-middle-east-program-coordinator-and-research-assistant">http://www.yfpf.org/jobs/csis-middle-east-program-coordinator-and-research-assistant</a></p>	<p>Until Filled</p>
<p><b>Center for American Progress</b></p> <p><i>Graduates</i></p> <p>Location: DC</p>	<p><b><i>Immigration Assistant(Entry-Level)</i></b></p> <p>The Center for American Progress has an immediate opening for an Immigration Assistant. In addition to providing administrative support to the Immigration Team, she/he will help coordinate CAP's work with key immigrants' rights organizations and provide assistance in research projects that address gaps in information and data related to immigration</p> <p><a href="http://www.americanprogress.org/aboutus/jobs/jp_immigrationasst.html">http://www.americanprogress.org/aboutus/jobs/jp_immigrationasst.html</a></p>	<p>Until Filled</p>
<p><b>International Foundation for Electoral Systems</b></p> <p><i>Graduates</i></p> <p>Location: DC</p>	<p><b><i>Program Associate-MENA</i></b></p> <p>IFES is a nonprofit democracy development organization that works to give people a voice in the way that they are governed. The Program Associate is the entry level position to program work at IFES. As a junior member of the team the Program Associate will provide administrative and programmatic support for current and developing programs worldwide. Middle East Language skills preferred including Arabic , Farsi and/or Persian</p> <p><a href="http://recruiting.ifes.org/Careers/">http://recruiting.ifes.org/Careers/</a></p>	<p>Until Filled</p>

## Legal Assistance

<p><b>National Women's Law Center</b></p> <p><i>Graduates</i></p> <p>Location: DC</p>	<p><b><i>Program Assistant- Family Economic Security(Entry-Level)</i></b></p> <p>The National Women's Law Center seeks a Program Assistant to provide program and administrative support to the Family Economic Security program. Candidate will be responsible for preparing documents for distribution; creating/editing correspondence; organizing and maintaining paper and electronic files; assembling data and preparing reports; helping with web-based and other research; keeping calendars and scheduling appointments; arranging travel, assisting with conference and meeting preparation; and other program and administrative support.</p> <p><a href="http://www.nwlc.org/details.cfm?id=3603&amp;section=Jobs">http://www.nwlc.org/details.cfm?id=3603&amp;section=Jobs</a></p>	<p>Until Filled</p>
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## Politics

<p><b>Atlas Project</b></p> <p><i>Graduates</i></p>	<p><b><i>Full-Time/Part Time Research Fellows(Paid)</i></b></p> <p>The Atlas Project conducts in-depth analysis of various campaign-related information and policy issues in key states to help our clients make better informed data-driven decisions. The Research Fellow will be responsible for helping to</p>	<p>Until Filled</p>
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<p><u>Location:</u> Washington DC</p>	<p>organize a vast archive of campaign materials; standardizing data in Excel spreadsheets; and performing specific research tasks for senior Atlas Project staff members. In addition, the Research Fellow will have the opportunity to gather election and political data for targeting memos and analyses for clients. Memos will include information on possible candidates and the lay of the land of upcoming races. Please send resumes and 3 references to Adam Engelman:aengelman@atlasproject.net. Research fellows who are able to commit to working full time will be considered for a monthly stipend  <a href="http://hws.erecruiting.com">http://hws.erecruiting.com</a></p>	
<p><b>Central VA Delegate Campaign</b></p> <p><i>Graduates</i></p> <p><u>Location:</u> VA</p>	<p><b>Internship</b>  Central VA House of Delegates campaign is seeking interns to assist with field, finance, and all other campaign operations. This is a top pick-up opportunity, and victory in this district will be crucial to turning the VA House blue. Internships responsibilities will include but not be limited to: voter contact, volunteer recruitment, donor research, data entry, staffing the candidate and advancing and running events. Please send resumes to vahouseofdelegates@gmail.com</p>	<p>Until Filled</p>
<p><b>Greenberg Quinlan Rosner Research</b></p> <p><i>Graduates</i></p> <p><u>Location:</u> DC</p>	<p><b>Project Associate(Entry-Level)</b>  GQR is an internationally recognized survey research firm specializing in public opinion polls and focus groups. We work around the world for political campaigns and parties, public interest organizations and foundations as well as corporate crisis management and positioning. The Project Associate is an entry-level position assisting the domestic political team with multiple aspects of the survey research process, primarily providing support to analysts while ensuring the results of our research are ready for distribution in a timely and organized manner.  <a href="http://www.greenbergresearch.com/index.php?ID=399">http://www.greenbergresearch.com/index.php?ID=399</a></p>	<p>Until Filled</p>
<p><b>House Democrat</b></p> <p><i>Graduates</i></p> <p><u>Location:</u> Washington DC</p>	<p><b>Staff Assistant (Entry-Level)</b>  House Democrat seeks Staff Assistant. Responsibilities include managing the front desk, answering phones, opening, logging and writing office correspondence, hiring and supervising interns, coordinating tour requests, processing flag requests, staffing and driving the Member of Congress, performing the task of systems administrator, updating the website and assisting the legislative team when needed. Qualifications: organized, flexible, detail-oriented, possess strong writing skills and have the ability to multi-task. Capitol Hill experience strongly preferred, but this is a great entry-level job with opportunities for growth. Must be able to drive stick shift. Email resume and writing sample to hosedemjob@gmail.com with the subject: Staff Assistant</p>	<p>Until Filled</p>
<p><b>NGP</b></p> <p><i>Graduates</i></p> <p><u>Location:</u> Washington DC</p>	<p><b>Staff Assistant - Sales &amp; Marketing(Entry-Level)</b>  NGP Software is a leading provider of campaign software and technology services to Democrats and their allies, including the Obama campaign, over three quarters of the Democrats in Congress, and hundreds of other campaigns and political organizations. As a member of our Sales and Marketing team, you will provide administrative support for the daily operations of the team. Conduct new candidate research, lead generation, and task our account executives on upselling possibilities. This is an entry level position with enormous room for advancement for the right person  <a href="http://www.ngpsoftware.com/node/57">http://www.ngpsoftware.com/node/57</a></p>	<p>Until Filled</p>
<p><b>Signal Fire Strategies</b></p>	<p><b>Fall Internship (Paid)</b>  Progressive media monitoring firm is seeking paid interns for the Fall. Ideal candidates will be have coursework/major in journalism or political science or progressive political campaign experience. Position requires excellent</p>	<p>Until Filled</p>

<p><i>Graduates</i></p> <p><u>Location:</u> DC</p>	<p>organizational and writing skills. Immediate availability to work very early mornings is required. This position is in Washington, DC. Email resume as .pdf attachment to jobs@signalfirestrategies.com. Please use your name as the subject</p> <p><a href="http://hws.erecruiting.com">http://hws.erecruiting.com</a></p>	
<p><b>Women's Campaign Forum</b></p> <p><i>Graduates</i></p> <p><u>Location:</u> Washington DC</p>	<p><b><i>Political Programs Fall Fellowship(paid)</i></b></p> <p>WCF is seeking applications for our Fall Semester Fellowship Program. Each Fellow will specialize in one of six categories: Political Programs, Law, Online Communications, Non-Profit Operations, Development &amp; Donor Management, or WCF Foundation Research. To qualify, candidates should have a high level interest in politics, strong research skills and exceptional writing skills. Fellows will receive \$1000 total through the course of the program. Additional funds are available for full-time fellows.</p> <p><a href="http://wcfonline.org/sn/fellowship_program">http://wcfonline.org/sn/fellowship_program</a></p>	7/31/2009
<p><b>Public Policy</b></p>		
<p><b>American Enterprise Institute for Public Policy Research</b></p> <p><i>Graduates</i></p> <p><u>Location:</u> DC</p>	<p><b><i>Research Assistant: Health Policy(Entry-Level)</i></b></p> <p>Seeking a full-time research assistant to work with economists and doctors on health policy issues. Research topics include Medicare, Medicaid, health reform, and medical ethics. Responsibilities include health policy data collecting and modeling, compiling a health policy newsletter, editing, writing, conference planning, scheduling, and administrative support. This position requires excellent writing, communication, and research skills. The successful candidate should have a background in economics, including coursework in statistics and interest in health policy.</p> <p><a href="http://www.aei.org/jobcenter">http://www.aei.org/jobcenter</a></p>	Until Filled
<p><b>Century Foundation</b></p> <p><i>Graduates</i></p> <p><u>Location:</u> NY, NY</p>	<p><b><i>Assistant to the Policy Program (Entry-Level)</i></b></p> <p>The Century Foundation seeks a highly energetic, initiative-taking college graduate with a strong interest in public policy to support TCF's efforts to inform debates over important domestic and international issues. The Century Foundation conducts public policy research and analyses of economic, social, and foreign policy issues. The foundation produces books, reports, and other publications, convenes task forces and working groups, and operates eight informational websites. The Program Assistant will be based in The Century Foundation's New York City headquarters and support all aspects of The Century Foundation's policy work</p> <p><a href="http://www.tcf.org/about.asp?pgid=jobs">http://www.tcf.org/about.asp?pgid=jobs</a></p>	Until Filled
<p><b>Center for Economic and Policy Research</b></p> <p><i>Graduates</i></p> <p><u>Date:</u> 9 – 12, 2009</p>	<p><b><i>Research and Outreach Intern(Paid)</i></b></p> <p>The Center for Economic and Policy Research (CEPR) was established in 1999 to promote democratic debate on the most important economic and social issues that affect people's lives. The intern will assist with a variety of research, outreach, and communications activities related to the U.S. economy and domestic policy. This may include outreach to the press, advocacy organizations and Congress, along with some research on upcoming papers and economic opinion pieces. We are looking for a recent college graduate or graduate student for this full-time position. Stipend: \$1,365 per month, plus up to \$200 for health insurance reimbursement per month.</p>	7/31/2009

<u>Location:</u> DC	<a href="http://www.cepr.net/index.php/jobsinternships/">http://www.cepr.net/index.php/jobsinternships/</a>	
<b>Charles G. Koch Charitable Foundation</b>  <i>Students, Graduates</i>  <u>Date:</u> Fall, Summer  <u>Location:</u> DC	<b>Charles G. Koch Charitable Foundation Internship Program(Paid)</b> The Charles G. Koch Charitable Foundation Internship Program was established to develop the next generation of liberty-minded leaders and entrepreneurs. The project assignments cover fascinating areas including policy research, leadership and talent development, grassroots education, marketing, and network development. This hands-on experience gives interns the chance to explore the non-profit sector while applying the management philosophy they are learning from the Foundation, and allows them to build a network of like-minded friends and associates. Spring and fall Interns are paid an hourly rate of \$12.00. Summer Interns are paid an hourly rate of \$13.00 <a href="http://www.cgkfoundation.org/internship-program/">http://www.cgkfoundation.org/internship-program/</a>	8/21/2009
<b>Friends Of The World Food Program</b>  <i>Students, Graduates</i>  <u>Date:</u> Sep-Dec, 2009  <u>Location:</u> DC	<b>Public Policy Intern(Paid)</b> Friends of the World Food Program (Friends of WFP) is a U.S.-based nonprofit, nonpartisan organization that focuses on building support in the United States for the United Nations World Food Program (WFP) and other hunger relief operations. Friends of WFP unite organizations and individuals committed to solving world hunger. Our education, advocacy and fundraising efforts in the United States support WFP's life-saving global food assistance and development programs. A rapidly growing organization, Friends of WFP is seeking an undergraduate college student or recent college graduate as a fall intern to support the needs of the Public Policy Team. The intern will work 2-3 days a week from September 8th, 2009 through December 2009 with flexible end dates <a href="http://www.friendsofwfp.org/site/c.hrKJIXPFIqE/b.5027067/k.29D1/Employment.htm">http://www.friendsofwfp.org/site/c.hrKJIXPFIqE/b.5027067/k.29D1/Employment.htm</a>	8/14/2009
<b>Rand Corporation</b>  <i>Graduates</i>  <u>Location:</u> Boston, MA	<b>Research Assistant Health Policy (Entry-Level)</b> RAND seeks research assistant for a new research office located in Boston to work on a variety of health policy projects. The research assistant may work with teams of experienced health economists, health services researchers, behavioral scientists, and medical doctors located in Boston, Santa Monica, Pittsburgh, and Washington, DC, providing qualitative and quantitative research support. Current research projects focus on a range of health policy issues, including the quality of health care, health information systems, Medicare's payment systems, military health, occupational health, health insurance design and reform, public health preparedness, and racial and ethnic disparities in health care. <a href="https://web4.rand.org/psp/ps/EMPLOYEE/HRMS/c/HRS_HRAM.HRS_CE.GBL">https://web4.rand.org/psp/ps/EMPLOYEE/HRMS/c/HRS_HRAM.HRS_CE.GBL</a>	Until Filled
<b>Physical Sciences</b>		
<b>Department Of Veterans Affairs</b>  <i>Graduates</i>  <u>Location:</u> Chicago, IL	<b>Information Technology Specialist Intern (Paid)</b> The VA Medical Center in North Chicago, IL is hosting 1 Federal Career Internship in the field of Information Technology. The Federal Career Intern Program is designed to help agencies recruit and attract exceptional individuals into a variety of occupations. Individuals are appointed into the Excepted Service to a 2-year internship. Completion of the internship may lead to a permanent position with our agency at any more than 160 VA Medical Centers in all 50 states. These are full-time, paid internships.	7/20/2009

[www.studentjobs.gov](http://www.studentjobs.gov) Job Announcement Number: **TCF-09-094-NC**

### Social Services

**Dept of the Army**

*Graduates*

Location: Various locations

***Child and Youth Services Management Trainee (Entry-Level)***

In your position as a Child and Youth Services Management Trainee you will focus on the operation of child development centers, family childcare homes, school-age services, summer camps and youth centers with sports and fitness programs; services for children and youth with special needs; development and execution of programs; and community partnerships, outreach and volunteer programs.

[www.makingthedifference.org](http://www.makingthedifference.org)

31/7/2009

Until Filled